

Garsdale Parish Council

The Garsdale Parish Council bi-monthly meeting is to be held at 7.30pm on Wednesday 17 September 2025 in the Village Hall, Garsdale.

Agenda

- 1. Apologies for absence** – to note apologies received from Councillors
- 2. Casual Vacancy** – Members to consider advertisement/application process
- 3. Declarations** – to declare any personal or prejudicial interests in items on the agenda. To receive any new requests for dispensations
- 4. Minutes of Garsdale Parish Council** – to confirm minutes of the last Parish Council meeting, held 16 July 2025 (circulated)
- 5. Report/Update from Westmorland and Furness Council** – to receive any updates from Councillors present
- 6. Progress reports/updates** - to receive information and/or determine action, as appropriate, on the items in the following reports: -
 - 6.1 Clerk – update on correspondence and any current administration
 - 6.2 Village Hall – any relevant update/s and complete hire agreement (circulated)
 - 6.3 Highways – any updates on previous matters raised
 - 6.4 B4RN VoIP emergency phones – updates on proposed installations at Garsdale Village Hall, and Garsdale Station (Cllr Simmonds)
 - 6.5 Update on Transport Group and Garsdale/Sedbergh/Kendal/Hawes buses
 - 6.6 Statement – Members to consider issue of a public statement in respect of previous and ongoing concerns raised to various authorities, including Westmorland and Furness Council, Cumbria Association of Local Council and, the External Auditor (see also Item 8, below)
- 7. Public Participation/Open Session** - to hear comments or questions, from members of the public present, for consideration and/or inclusion at a future meeting. This session is scheduled to last up to 15 minutes, with the discretion of the Chairman, and with Members of the public invited to speak for a maximum of 3 minutes each
- 8. External Audit** – update following objections raised to External Audit (Annual Governance and Accountability Return 2024-2025, Exempt Authority), to include consideration of fees incurred - £750.00 (reduced from £1500)
 - 8.1 Safeguarding Policy – the Clerk to update Members following point raised at Public Participation (Item 7 July 2025)
 - 8.2 IT Policy (Assertion 10) – the Clerk to update Members in respect of Assertion 10 Digital and Data Compliance (Practitioners’ Guide) for 2025/2026 Annual Governance and Accountability Return (AGAR) (draft attached)

Clerk to the Parish Council: Janey Hassam

Email: clerk@garsdaleparishcouncil.gov.uk
Website: www.garsdaleparishcouncil.gov.uk

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9. Financial Matters

9.1 Bank statement reconciliation and update of Receipts and Payments to September 2025/2026

9.2 To consider/approve payments to November 2025, including Clerk (consider approval of additional hours) External Audit (See Item 8), advance consideration of annual Insurance, installation/ongoing costs associated with B4RN VoIP and hall hire fees (See Item 6.2)

9.3 Retrospective payments authorised by the former chairman from Oct—Dec 2024

9.4 Update on banking arrangements/update of address and signing mandate

9.5 Budget 2026-2027 Members to begin to consider forthcoming year, and any implications of unexpected External Audit fee (£750.00 equal to 15 % of current Precept)

10.Planning Applications - consider/note any applications previously distributed (including any subsequent/recent application (view online (<https://www.yorkshiredales.org.uk/planning/view-planning-applications/>))

11.Correspondence, notices, and publications - to receive any relevant correspondence, notices and publications received since the last meeting and to note items requiring action/s

12.Councillor Matters/Exception items - An opportunity for Councillors to raise urgent matters, not on this agenda (or requiring a resolution)

13.Date of next meeting: 7.30pm on Wednesday 19 November 2025, the normal bi-monthly Parish Council Meeting, Village Hall, Garsdale, Cumbria

Please note: - this is a draft agenda and is subject to change up to 3 working days prior to the meeting.

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