

Garsdale Parish Council

The Garsdale Parish Council bi-monthly meeting is to be held at 7.30pm on Wednesday 12 March 2025 in the Village Hall, Garsdale

Agenda

- 1. Apologies for absence** – to note apologies received from Councillors
- 2. Declarations** – to declare any personal or prejudicial interests in items on the agenda. To receive any ne requests for dispensations
- 3. Minutes of Garsdale Parish Council** – minutes of the meeting 15 January 2025 (circulated) to be approved and signed by the Charman
- 4. Policy/Procedure Reviews** – to review and consider the following. Delegated Authority to the Clerk, Co-Option Policy, Standing Orders, Financial Regulations, Parish Council Risk Assessment and Asset Register, Complaints Policy, Data Processing Agreement, Schedule of Publication, FOI Policy, Vexatious Complaints Policy, Grievance Policy, Disciplinary Policy, Dignity and Work Policy, Diversity and Equality Policy and Councillor Data Security checklist
- 5. Co-Options Vacancies** - Members to receive applications from qualifying candidates for the current Casual Vacancies (no.2). To include a vote to select two eligible candidates
- 6. Report/Update from Westmorland and Furness Council** – to receive any updates from Councillors present
 - 6.1 Community Governance Review - Electoral Review
- 7. Progress reports/updates** - to receive information and/or determine action, as appropriate, on the items in the following reports: -
 - 7.1 Clerk – update on correspondence and current administration
 - 7.2 Village Hall – any update on Trustee position/Council ongoing support
 - 7.3 Highways – any updates on previous matters raised
 - 7.4 Village signs – address missing land owner permission for parish signs
 - 7.5 Community groups – any updates to report
 - 7.6 B4RN VoIP emergency phones – updates on proposed installations at Garsdale Village Hall, and Garsdale Station
 - 7.7 Community Survey conducted by Respect the Dales group in 2023 – review outcomes and decide on further actions if required
- 8. Public Participation/Open Session** - to hear comments or questions, from members of the public present, for consideration and/for inclusion at a future meeting. This session is scheduled to last up to 15 minutes, with the discretion of the Chairman, and with Members of the public invited to speak for a maximum of 3 minutes each

Clerk to the Parish Council: Janey Hassam

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Website: www.garsdaleparishcouncil.gov.uk

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9. Potential irregularities – review allegations of financial irregularities and other potential breaches of regulations for Parish Councils, and decide any further actions as required

10. Financial Matters

10.1 Bank statement reconciliation and update of Receipts and Payments 2024/2025

10.2 To approve payments to March 2025 (including outstanding invoices) review ICO membership – Data Protection Fee (£52.00 annually)

Staff remuneration (January to March 2025, PAYE tbc)	£514.72
Cumbria Association of Local Council (retrospective)	£166.00
Works undertaken at Village Hall (retrospective)	
Repairs	£150.00
Energy Assessment EPC	£200.00

10.3 Consider actions for Annual Governance and Accounting Statement, including appointment of Internal Auditor

10.4 Consider future banking arrangements/update of address and signing mandate

11. Planning Applications - consider/note any applications previously distributed (including any subsequent/recent application (view online (<https://www.yorkshiredales.org.uk/planning/view-planning-applications/>))

12. Correspondence, notices, and publications - to receive any relevant correspondence, notices and publications received since the last meeting and to note items requiring action/s

12.1 Complaints – any updates to report

12.2 Freedom of Information Requests – any reviews to report

12.3 Local Government Boundary Commission review – second consultation

13. Councillor Matters/Exception items - An opportunity for Councillors to raise urgent matters, not on this agenda (or requiring a resolution)

14. Date of next meeting: To be confirmed. Annual Parish Meeting, Annual Meeting of the Parish Council, followed by the normal bi-monthly Parish Council Meeting, Village Hall, Garsdale, Cumbria

Please note: - this is a draft agenda and is subject to change up to 3 working days prior to the meeting.

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