

Garsdale Parish Council

Acting Clerk: Janey Hassam

Telephone: N/A

Email: clerk@garsdaleparishcouncil.gov.uk

Dear Councillor, you are summoned/required to attend the next meeting of Garsdale Parish Council to be held at 7.30pm on Wednesday 15th January 2025 at Garsdale Village Hall.

Agenda

This meeting will hold its public participation session at the start of the meeting. Any member of the public who wishes to speak on an agenda item must declare their interest to the chair. They will then be called to speak immediately before the item is discussed and allowed 3 minutes.

1. Apologies for absence.

To read apologies and approve the reasons for absence.

2. Declarations of interest.

To receive any declarations of interest not already declared under the Council's Code of Conduct and to declare any personal interest in respect of items on this agenda.

3. Minutes of the last meeting.

To confirm the Minutes of the last meeting held on Thursday 28th November 2024 as a true and correct record and to sign them as such. "the chair of this meeting does not believe that the minutes of the minutes held on 28th November in respect of Garsdale parish council business are a correct record of the meeting and are signed subject to council agreement.

4. Reports.

4.1 - Clerk

Financial matters:-

1. Approve payments and sign cheques
2. Bank Statements
3. Precept claim – discuss amount of claim £4952

4.2 – Councillors -

Cllr Annette Colton

Confirm clerks appointment
Clerks laptop and paper/electronic records
Payroll provision
Meeting dates
Councillor vacancy

Cllr Thomas Todd

Village signs

Cllr (Chair) Jack Butterworth

Policies and procedures: Standing orders, Financial regulations
Establish Policy committee
Regular meetings

Highways

Planning

Environment

Website

4.3 – Community Groups

Village Hall

5. Schedule of correspondence, notices and publications.

To receive correspondence, notices and publications received since the last meeting and to note items requiring action.

6. Closed session

Date of next meeting

Please note this is a draft agenda and is subject to change up to 3 working days prior to the meeting.